



Licensing Committee **Wednesday, 10th April, 2013**

You are invited to attend the next meeting of **Licensing Committee**, which will be held at:

Council Chamber, Civic Offices, High Street, Epping
on **Wednesday, 10th April, 2013**
at **2.00 pm** .

Glen Chipp
Chief Executive

Democratic Services
Officer

Adrian Hendry (The Office of the Chief Executive)
Tel: 01992 564246 Email:
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Members:

Councillors K Angold-Stephens (Chairman), A Lion (Vice-Chairman), A Boyce, K Chana, Mrs R Gadsby, L Leonard, A Mitchell MBE, R Morgan, Mrs M Sartin, Ms G Shiell, Mrs P Smith, P Spencer, Mrs T Thomas, D Wixley and N Wright

<p>PLEASE NOTE THE START TIME OF THE MEETING</p>

- 1. APOLOGIES FOR ABSENCE**
- 2. DECLARATIONS OF INTEREST**

(Assistant to the Chief Executive) To declare interests in any item on this agenda.

- 3. ANY OTHER BUSINESS**

Section 100B(4)(b) of the Local Government Act 1972, together with paragraphs (6) and (24) of the Council Procedure Rules contained in the Constitution require that the permission of the Chairman be obtained, after prior notice to the Chief Executive, before urgent business not specified in the agenda (including a supplementary agenda of which the statutory period of notice has been given) may be transacted.

In accordance with Operational Standing Order (6) (non-executive bodies), any item raised by a non-member shall require the support of a member of the Committee concerned and the Chairman of that Committee. Two weeks notice of non-urgent

items is required.

4. MINUTES OF THE LICENSING COMMITTEE (Pages 5 - 12)

To confirm the minutes of the Licensing Committee meeting held on 10 October 2012.

5. INFORMAL MEETING MINUTES (Pages 13 - 18)

To note the:

- 1) Minutes of the meeting with representatives of the Taxi Trade held on 22 January 2013; and
- 2) Minutes of an informal meeting of this committee held on 4 March 2013.

6. MINUTES OF THE LICENSING SUB-COMMITTEES

Copies of the minutes from the Sub-Committee's meetings will be available for the relevant Chairmen to sign off.

7. APPLICATIONS RECEIVED UNDER THE LICENSING ACT 2003 AND GAMING ACT 2005 (Pages 19 - 20)

(Assistant Director of Corporate Support Services (Legal)) To consider the attached report.

8. HACKNEY CARRIAGE FARE TARIFF (Pages 21 - 28)

(Assistant Director of Corporate Support Services (Legal)) To consider the attached report.

9. TAXI POLICIES (Pages 29 - 76)

(Assistant Director of Corporate Support Services (Legal)) To consider the attached report.

10. LICENSING POLICY (Pages 77 - 156)

(Assistant Director of Corporate Support Services (Legal)) To consider the attached report.

11. REVIEW OF LICENSING SERVICES TASK AND FINISH PANEL - FINAL REPORT (Pages 157 - 176)

To consider the attached report.

12. CUMULATIVE IMPACT REPORT (Pages 177 - 180)

(Assistant Director of Corporate Support Services (Legal)) To consider the attached report.

13. REVIEW OF LICENSING SUB-COMMITTEE PROCEDURES

To review the proceedings of the Licensing Sub-Committee held during the preceding

period and identify any problems of procedure, policy and organisation that have adversely affected the running of the meetings.

14. REVIEW OF CURRENT AND FUTURE TRAINING NEEDS FOR THE COMMITTEE

To highlight any further training considered necessary for the members tasked with discharging the Council's Licensing function.

15. MATTERS ARISING

To consider any further matters arising in respect of the Council's Licensing function, not covered elsewhere on the agenda.

16. DATE OF NEXT MEETING

The next meeting of the Licensing Committee has been scheduled for 9 October 2013 at 2.00pm in the Council Chamber.